

APPENDIX XII

EAST AYRSHIRE COUNCIL

**CHAIR'S SUB-COMMITTEE OF THE
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON MONDAY 21 JULY 1997 AT 1000 HRS
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,
LONDON ROAD, KILMARNOCK**

PRESENT: Councillors David Sneller and Eric Jackson.

ATTENDING: David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive; Gordon Clark, Director of Finance; Barbara Haughan, Director of Support Services; Brian Milligan, Revenue Manager, Finance Department; and Julie Armstrong, Senior Administrative Officer.

CHAIR: Councillor David Sneller, Chair.

**THE INSTITUTE OF REVENUES, RATING AND VALUATION SCOTTISH
CONFERENCE 1997 - 11 AND 12 SEPTEMBER 1997**

1. There was submitted a report dated 8 July 1997 (circulated) by the Director of Finance on an invitation received from the Institute of Revenues Rating and Valuation (IRRV) in respect of the Scottish Conference 1997 which was to be held on 11 and 12 September 1997 at the Peebles Hotel Hydro.

It was agreed that there be no Member representation at the Conference.

EXCLUSION OF PRESS AND PUBLIC

2. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973 as amended the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in paragraph 9 of Schedule 7A of the Act.

PROCUREMENT OF REVENUE COLLECTION SYSTEMS (Item 2, Page 2471)

3. There was submitted a report dated 14 July 1997 (circulated) by the Director of Finance which provided Members with the results of the retender evaluation process used to select a new revenue collection system and which recommended acceptance of an appropriate tender.

It was agreed:

- (i) to authorise acceptance of the tender from Sanderson PSS Ltd for the supply and implementation of the Council Tax Billing and Collection System as detailed in paragraph 3.3.1 of the report; and
- (ii) that a joint report by the Directors of Finance and of Support Services be submitted to a future meeting in respect of the possibility of the procurement of further modules, the report to also include the resultant overall budget position in respect of the system acquisition.

The meeting terminated at 1015 hrs.